

DEPARTMENT OF EDUCATION OF PORTO RICO  
Officer of the Commissioner  
San Juan

Circular Letter No. 328.  
June 6, 1906.

To Superintendents.

Gentlemen:-

The time has arrived for the presentation of your annual reports. According to law, they should be presented June 1st. and a number have already been received. You are hereby requested to have these reports in not later than June 22.

It is not my desire to prescribe for the reports a definite form, but there are certain subjects which have received special attention during the past year which in my opinion should be commented upon by the superintendents. They are:

1st. The matter of enrollment and attendance. The efforts to secure an increased enrollment and attendance should be especially noted and the results of these efforts given. There should also be some estimate of the effects of these efforts upon the school work. Have they engrossed the attention of the Superintendent to such an extent that he has been obliged to neglect aspects of his work which he deems more important? Are the results obtained in proportion to the effort exerted? Is the machinery of the Department in these respects unduly cumbersome? What effect on the conduct of the school work has resulted? Has this effort involved a constant change in the personnel of the scholars and has this change injuriously affected the progress of the schools? Has the effort resulted in an increase in the number of pupils beyond the number which can be effectively taught? These and similar consideration might, think, properly be discussed in the report.

2nd. The question of teaching English. What is the system pursued in each district and what are the results of this system? To what extent has the failure of one system or another been due to the personnel of the teachers? To what extent have you suffered through changes in the teachers?

3rd. Teachers' Conferences. While your opinions have already been given on the teachers' conferences, a condensation of your remarks and your opinion should be presented in annual reports.

The reports received prior to June 10 will be returned to the writers without examination by the Department, in order that they may make any addition thereto which they deem desirable in the light of the foregoing respect.

Respectfully,

Roland P. Falkner  
Commissioner of Education